

Oxfordshire & North Buckinghamshire Counties Amateur Swimming Association
Affiliated to the A.S.A. South East Region

Rules and Instructions for Ratification

1. A Swimmer may establish a new County Record when a time achieved by that Swimmer equals or is better than the existing record and the Swimmer:
 - (i) is, and has been for at least ninety days prior to the swim, a fully paid up member of and is currently training with a Club affiliated to the County Association;
 - (ii) is swimming in the name of a Club affiliated to the Association. In the case of a County, District or National representative team the Club the qualifying time was swum under, and the Club identified on the Team Selection Sheet shall be affiliated to the County.
2. All claims must be received by the Hon. Masters Secretary, on the approved form, within twenty-eight days of the swim. All claims must be personally signed by the Hon. Secretary of the Club to which the swimmer belongs, who thereby accepts responsibility for the information provided.
3. All information presented as evidence for a record must indisputably link the Swimmer to the time achieved and the event in which it was achieved to the Gala identified on the claims form, i.e. the result sheet must have a formal heading or be linked to one.
4. Masters County Records can only be achieved in Official Masters Events and Competitions. A record time achieved by a Master Swimmer in any other event will not be deemed as acceptable.
5. Where the record is achieved in a county event (League Matches excluded), Section 1 of the application form only is required to be completed and no further evidence is required.
6. For National, District and Designated Open Meets, Section 1 only of the form is required to be filled, accompanied by a copy of the result sheet.
7. For all other galas, Sections 1 and 2 of the form must be filled with the time being certified by two District Listed Timekeepers who personally recorded the time. The form shall be countersigned by the Referee of the meet at which the time was achieved and his/her certification shall confirm that the event was held under A.S.A./FINA Laws and that there were sufficient competent Officials taking part in the gala. A copy of the result sheet must accompany the claim.
8. For galas in item 6 where electronic timing was used and where the record time was successfully timed electronically, only the Referee for the gala at which the time was achieved need sign Section 2 of the form. His/her certification will confirm that the electronic timing was successful for the particular swim and that the event was held under A.S.A./FINA Laws and that there were sufficient competent Officials taking part in the gala.

Successful electronic timing means that the complete swim was timed automatically by the electronic timing, i.e. the timing is started automatically by the start signal and stopped by the swimmer striking the timing pad. Any manual intervention in the process will null and void the requirements of electronic timing and revert the record claim requirements to item 6. A copy of the result sheet must accompany the claim.
9. The Hon. Swimming Secretary shall bring each claim to the notice of the Executive Council (with a recommendation as to whether the evidence supports the claim) which shall decide whether the claim should be ratified. Where the performance is ratified, a Certificate shall be issued by the Hon. Masters Secretary.
10. There are no separate long or short course records and no conversion of times is permitted. The age bands for records are: 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69 and 70+ years. All ages are as of 31st December of the year of the record with the exception of 25 years when the swimmer must be 25 on the date the record is claimed for.
11. Any person who submits a fraudulent claim to a County Record shall be subject to Disciplinary Procedures as provided for in the County Association's Constitution.
12. Time trials are not accepted as valid events in which county Records can be set.