

OXFORDSHIRE & NORTH BUCKINGHAMSHIRE ASA

President: Mrs Sally-Anne Clavaud

Minutes of Executive Meeting held at Bicester on Tuesday 29th September 2009.

Present: S-A Clavaud , P Shaw , I.Powell , J.Wilford , M.Fuller , I.Brewer & representatives from Aylesbury , CMK , City of Oxford , Kidlington , Maxwell , Newport Pagnell , Thame , Wantage & Witney Synchro Swimming Clubs. Also present were E. Karlicka-Cook (RD) & C.Smith (Bucks SDO).

Apologies: K.Phillips , S.Tamone , E.House , S.Powell , A.Powell , A.Evans , J.Murphy(Didcot Barramundi) , L.Brooks(Bucks Disability).

15.0 Minutes of Executive Meeting held at Bicester on Tuesday 19th May were approved and signed

16.0 Matters arising from 15.0 : - None

17.0 Minutes of Executive Meeting held at Bicester on Thursday 9th July were approved and signed

18.0 Matters arising from 17.0

Important posts still to be filled: **Awards Trustee** (contact Ian Powell) and **Boys Team Manager** (contact Ian Brewer).

19.0 Correspondence

1. Receipt from ASA South East Region of 2nd part of Annual Administration Grant for 2009/10 with reminder that the grant will halve in 2010/11 and stop in 2011/12.

20.0 President's Report

Sally-Anne Clavaud presented her report which is attached.

21.0 Treasurer's Report

Ian Powell presented his report which is attached.

22.0 Disciplines

1. Swimming:- Ian Powell presented his report which is attached.

2. Fixtures:- Ian Brewer presented his report which is attached.

3. Records:- Peter Shaw presented Record Claims for ratification and they are attached.

4. Synchro :- Mandy Fuller presented her report which is attached.

5. Masters Records:- No report received.

6. Disability:- Nothing to report.

7. County Coach:- No report received.

23.0 Meeting Dates 2009/10.

The Community College no longer operates on a Thursday evening so the previously announced dates have had to be amended to the following:

Tuesday 17th November

Tuesday 19th January (same)

Tuesday 23rd March

Tuesday 18th May (same)

Tuesday 6th July (AGM)

24.0 Buckinghamshire Development Report / County Training Day

There has been a poor response to the County Training Day on October 11th at Stoke Mandeville.

Of the 48 course places applied for 46 are from ONB and only 2 from BSB. 5 of the 8 courses have not reached the minimum target of 6 delegates. After lengthy discussion Charlotte Smith proposed that it

should be cancelled and Simon Tillotson (COSC) seconded that. The costs involved in the cancellation are approximately £225 per County association. A suggestion that BSB should meet the cancellation costs in full, in the circumstances, was not supported by the SDO.

Charlotte also mentioned a Masters Swim Clinic being held at Stantonbury on 1st November. Contact her for further info. The Bucks Sports Awards are to be held on 27th November. Nominations close on 20th October.

25.0 Funding of Part – Time Development Officer in ONB/BSB

Two papers were previously circulated to all Clubs and Officers about “Building Capacity in the Region” explaining the re-structuring of the ASA and the appointment of County Swimming Co-ordinators in place of Regional Development Officers and Education Officers. To cover the shortfall in Development activities from the CSC’s it is considered necessary for ONB to contribute £3000 per annum (as will BSB) for a part time Development Officer. That person will be Helen Mack, who many of the clubs know, who will work 2 days per week on Swim 21 re-accreditations and revalidations and other functions that will be determined by ONB/BSB/Region. The Region will fund the remainder of the cost involved (10-12k pa). The meeting did query why it is necessary to fund another person when there are already 4 people (3 CSC’s & Bucks SDO) operating in the ONB/BSB sub regions costing approximately £150000 per annum. The Clubs in attendance were asked if either of the CSC’s had made contact with them at all. The response was negative. The main role of the CSC’s, it is thought, is to promote the Free Swimming Initiative and not anything to do with the sport of competitive swimming.

The Meeting agreed to fund the post at a cost of £3000 per annum for 2 years. Bill Jones proposed and Paul Pitts seconded. That support is dependent on the person employed being Helen Mack.

26.0 The Development Plan 2009/13 concludes with the paragraph “The above is always subject to there, conversely, being no call on our funds by the Region or the ASA during that period to support their latest initiative.”

Item 25.0 above obviously comes into that category. The Treasurer, President and Secretary will review the funding application situation in view of the above prior to the next meeting in November.

Applications considered at this meeting.

1. Witney & District Synchro applied for :
 - a) Underwater Speaker @ £198.50
 - b) Extension Loudspeaker, with carry handle @ £55

Both items agreed.

2. Aylesbury & District applied for:

Shortfall funding for Level 3 Coaches Course @ £700

Agreed

3. Abingdon Vale applied for :

- a) Level 2 coaches x 2 top up regional funding @ 350 x 2 = £700
Level 1 coaches x 1 “ “ “ “ @ 175 x 1 = £175

This item agreed.

- b) £500 top up to £200 ESF funding for Level 2.

Not agreed

c) 2 x level 1 coaches for 2010/11 @ 175 each.

Not agreed – reapply next year.

4. City of Milton Keynes requested further funding (£500 in March 2009) to cover the cost of replacing their Timing Console in the amount of £1200.

This item agreed.

27.0 Sponsorship of 2010 County Championships.

There is a possibility of a small amount of sponsorship being made available to counties from British Gas. An informal discussion was held earlier in the Summer between your Secretary and the RD and feed back was given to the ASA. The package being discussed was reasonable and included items such as a backdrop for the presentation podium which we were considering , medal ribbons that would be decisive in selecting the type of awards for 2010 , polo shirts for the Officials etc . It was stressed that if we were to brand all documentation a decision would have to be made by early October at the latest as IP hoped to get the full Information Pack out during October.

The RD reported that she had not heard any more about it but would chase.

28.0 AOB

1. The Regional Director made Swim 21 Accreditation Awards to Witney & District Synchro and Aylesbury & District . Unfortunately Nigel Bedford from Wantage White Horses had to leave early and was not able to be presented.
2. Eli Karlicka-Cook announced that she was leaving the ASA after 4 years in post as Regional Director. Our President , Sally-Anne Clavaud thanked Eli on behalf of ONB.
3. John Wilford commented on the qualifying of ONB based officials outside the County and the fact that the clubs or the SER had not informed him of this. John also flagged up the new ISA (Independent Safeguarding Authority) regulations which will apply to the Swimming fraternity from July 2010 . Charlotte Smith mentioned a “ Vetting and Barring Scheme “ course and would let clubs know about this as soon as possible. JW was particularly concerned that this would add another reasons for officials not to carry on in the future.

Meeting closed at 9pm.

Next meeting : Tuesday 17th November (in same location as meeting above)

President's report September 2009

Welcome back after the summer break. Well done to all those who competed at the Nationals, especially those who swam for the first time.

My first roll this year was to accompany the team on the 13th September to Braunstone for the Lombardian Trophy. I presented seven first swim medals and eight County Colours. The gala, in which we won (the last time being in 1995) was very exciting, with some fantastic swims.

Congratulations to the swimmers who gained first places, especially to Ollie Brewer who gained two. They were Jonny Quainton, Alex Murphy, Marina Kristjandottir, James Bark, Adam V.Lokven, Lauren Ottaway, and Drew Finnigan. Also the following relay teams: 14/15 boys Nathan Harkin, Aaron Lee, ThomasKaye, and Matt Masters and boys 12/13 Chris Forshaw, J Gosdon-Kaye, Adam V.Lokven and Liam O'Brian. Well done to all swimmers and good luck in Sheffield on 18th Oct.

Sally-Anne Clavaud
County President 2009

Treasurers Report 29-09-2009

Income and Spending

Between 19/05/2009 and 29/09/2009

Category	Total
Income Categories	
County Gala's Income	£35.00
Grant	£800.00
Investment Income	£4.48
Swimwear	£177.00
<i>Total Income Categories</i>	<i>£1,016.48</i>
Expense Categories	
Athlete Development	£696.47
County Gala's	£460.00
Funding IT Equipment	£652.29
Hire Charges	£155.00
Sports Gear Purchases	£134.91
Sundry	£354.75
<i>Total Expense Categories</i>	<i>£2,453.42</i>
Grand Total	-£1,436.94

Exec Net Worth

As of 29/09/2009

Account	Total
Bank and Cash Accounts	
Cash - Competition A/C	£54.47
Cash - General A/C	£169.80
Competition Account	£1,198.77
Creditors Account	-£4,679.71
General Account	£963.67
High Interest Business Account	£33,018.11
Total Assets	£30,725.11
Net Worth	£30,725.11

The above details the income & expenditure since the last meeting and the net worth. An additional Creditors Account has been created which reflects the money that the executive has awarded to clubs through funding applications, which so far has not been claimed.

Ian Powell
Treasurer
Oxon & North Bucks ASA

Swimming Secretaries Report 29-9-09

The license for the 2010 championships has been submitted.

Below is an estimated budget for the 2010 County Championships using a 5% increase.

	2010 Estimate	2009
Income Categories		
Championships Income		
Admission Entries	£7,277.30	£7,277.30
Age Group Entries-Individual	£16,902.00	£16,902.00
Age Group Entries-Relays	£1,690.00	£1,690.00
Age Groups Coaches Passes	£900.00	£900.00
Photo Commission	£90.00	£90.00
Sundry	£43.00	£43.00
Swim Shop	£450.00	£450.00
Total Est Income Categories	£27,352.30	£27,352.30
Expense Categories		
Championships		
Catering	£3,658.58	£3,484.36
Computer Software/Equipment	£283.75	£270.24
Entry Refunds	£2,245.00	£2,245.00
Hire Charges - Dance Studio	£920.31	£876.49
Hire Charges - Furniture	£554.04	£527.66
Hire Charges - Pool	£5,144.76	£4,899.77
Hire Charges - Soft Play Area	£788.76	£751.20
Postage	£66.84	£63.66
Printing/Copying	£1,713.82	£1,632.21
Skins Prize Money	£220.00	£220.00
Stationary	£700.00	£429.34
Sundry	£138.76	£132.15
Timing Maintenance	£0.00	
Trophies	£7,158.92	£6,818.02
Sundry		
Donations		
Total Est Expense Categories	£23,593.55	£22,350.10
Est Income over expenditure	£3,758.75	£5,002.20

Ian Powell
Swimming secretary Oxon & North Bucks County ASA.

Fixtures Secretary Report - 29th September 2009

It was good to see our County squad back in action again at the Leicestershire Lombardian Trophy gala on Sunday 13th September. We were supposed to be competing against 4 other County teams; however 2 of these withdrew at the last minute. This meant that the trophy for competed for by Leicestershire, Staffordshire & ONB. As the gala progressed it became apparent that all three teams were closely matched with evenly spread wins across all our age groups. We ended the gala with 13 first places & no DQ's.

The final points were:

3rd place - Leicestershire 106 points

2nd place - Staffordshire 108 points

1st place - ONB 117 points

The last time we won this Trophy was 1995, so it will be good to see our County name engraved again on this one.

A full set of results have been submitted & hopefully will be posted on our website shortly.

The County squad training camp was held at Aylesbury Aqua Vale on Sunday 27th September. About 35 swimmers attended with Greg conducting a 1.5hr training session. He was assisted by other coaches - Kevin Brooks (MAX), Andy Willis (ADSC) & Sharon Evans (ADSC).

Looking forward to the Inter-Counties at Sheffield I can confirm that the team has been submitted to the organisers & the coach has been booked. As I have not received any firm offers from anyone to be the Boys team Manager so I have accepted the kind offer from Ally Brewer to help at this meet. This year we have been allocated an earlier warm-up time of 10.10am, so the coach will be leaving Pear tree services at 6.45am on Sunday 18th October. If anyone would like to travel with the team as supporters then please let me know.

Ian Brewer

ONB Fixtures Secretary

RECORD CLAIMS**SEPTEMBER 29th 2009****LONG COURSE****MALE****JUNIOR**

50 Fly	Sam van de Schootbrugge	COSC	26.75	05/07/09	Cardiff
100 Back	Sam van de Schootbrugge	COSC	59.76	05/07/09	Cardiff
200 Free	Sam van de Schootbrugge	COSC	1.53.70	01/08/90	Sheffield
4 x 100 Free	CMK		3.55.01	22/07/09	Sheffield
	(Courtney DosSantos,Matt Masters,Ben Flaherty,Adam Van Lokven)				
4 x 100 Medley	CMK		4.26.56	26/07/09	Sheffield
	(Flaherty,Dos Santos, Van Lokven,Masters)				
4 x 200 Free****	CMK		8.35.67	24/07/09	Sheffield
	(Flaherty,Masters,Dos Santos, Van Lokven)				

JUNIOR & OPEN

400 Free	Sam van de Schootbrugge	COSC	4.01.00	28/07/09	Sheffield
100 Fly	Sam van de Schootbrugge	COSC	56.39	01/08/09	Sheffield
200 Fly	Sam van de Schootbrugge	COSC	2.03.05	30/07/09	Sheffield
200 IM	Sam van de Schootbrugge	COSC	2.06.17	31/07/09	Sheffield
400 IM	Sam van de Schootbrugge	COSC	4.29.79	02/08/09	Sheffield

FEMALE**JUNIOR**

4 x 100 Medley	COSC		4.54.09	26/07/09	Sheffield
	(Sarah Gould,Emma Lomas,Molly Williamson, Lucy Smith)				

JUNIOR & OPEN

200 IM	Jocelyn Ulyett	CMK	2.27.53	26/07/09	Sheffield
400 IM	Emma Joyce	CMK	5.15.90	28/07/09	Sheffield

4 x 200 Free* COSC 9.10.66 25/07/09 Sheffield**
(Smith,Williamson,Elizabeth Oliver, Lomas)

OPEN

100 Back Carly Hayles COSC 1.06.76 29/07/09 Sheffield

200 Back Carly Hayles COSC 2.21.08 28/07/09 Sheffield

****** 4 x 200 Free. New Events Junior & Open Female and Junior Male***

COUNTY REPORT

29.0 SEPTEMBER 2009

SYNCHRONISED SWIMMING

Unusually for this time of year things are quiet on the competition front for Witney Synchro as we will only have one swimmer entering Multi-Regionals and Nationals this year – Louise Fuller. We have quite a few younger swimmers working hard and hopefully next year will see an increase in qualified swimmers.

Eight Novice 12 and Under swimmers are competing this weekend in Rugby – for many of them this will be a first competition experience.

Unfortunately for the staff this is quite a busy time:

1 coach and 1 judge attended the 3 -day National Coaches and judges Conference weekend held at the High performance centre in Aldershot.

1 coach and 1 judge will be attending a Judges and Assessors 2 day course at beginning of October in Oxford.

2 judges will be officiating at the Multi regional Age groups at Morden, London on 10th October.

Assessors have attended two Skill assessment days, one in Portsmouth and one in Rugby and will be travelling to Bristol for a third at the end of October.

Steve Fuller was also involved in the committee to up date Skill exam requirements for 2010 following FINA changes.

One of our Level 2 Coaches has also begun synchro lessons in Botley.

On the achievement side Louise Fuller successfully renewed her Skill 5 grade (this has to be renewed every 3 years in order to maintain standards).

Hannah Green who now swims for Reading Royals represented GB in Belgrade at the Comen Cup competition for swimmers 13-15years old and she also gained her Skill 5 grade this summer.

Congratulations go to Hannah and Louise.

Mandy Fuller

Oxon and North Bucks Executive Meeting
Bucks Sport Report
29th September 2009

Contact Details:

Charlotte Smith
Swimming and Aquatics Development Officer

Tel: 01296 585090

Email: csmith@buckssport.org

Website: www.buckssport.org

County Training Day

Unfortunately, 5 out of the 8 courses have not reached the minimum target of 6 delegates (as appointed by the tutors), which means that they will have to be cancelled. A decision needs to be made as to whether the other 3 courses go ahead as planned or if the whole event is cancelled.

If the decision is made to cancel the event, 55% of room costs will have to be paid totalling around £450 (£225 split between both County Associations). If tutors are contacted within 7 working days of the course, no cancellation fee's should be incurred. Therefore a decision needs to be reached by Wednesday 30th October (tomorrow).

Masters Swim Clinic

This is an opportunity for masters swimmers to improve their technique in the pool and take part in flexibility and nutritional workshops. The Clinic will run from 12.30 to 17.00 on the 1st November at Stantonbury Campus, costing £15 per swimmer. Please contact me on the details above if you would like to take part.

Bucks Sports Awards 2009

The Bucks Sports Awards is an opportunity to celebrate the work carried out every day by volunteers and coaches across the County. Please find attached details on how to nominate your volunteers. The closing date for submitting nominations is Monday 26th October.

Bucks Sport Awards 2009 Nomination Form Criteria

Bucks Sport Awards 2009 celebrates and honours the amazing work carried out every day by volunteers and coaches across the county. The Bucks Sport Awards ceremony will be held on Friday 27th November 2009 at Horwood House, Little Horwood, Bucks.

The search for sport's Unsung Heroes is taking place not only in Bucks but across the United Kingdom. Winners of the Bucks Sport Coach, Volunteer and Unsung Hero Awards will be nominated for the BBC South Awards.

The Bucks Sport Award categories and their judging criteria are detailed below. We look forward to receiving your nominations.

Coach of the Year

Nominations are invited for coaches who have made a significant contribution to sports coaching within the county.

Nominations will be considered against the following criteria:

1. Evidence of impact made to their sport(s) e.g. include how long they have been involved; who has benefited & how
2. Evidence of work in a variety of environments e.g. schools and community groups
3. Evidence of commitment to their own coaching development in 2009
4. Key achievements in 2009 e.g. coaching juniors, performance coaching, mentoring and educating other coaches, coaching people with disabilities

Sports Leaders UK Young Leader of the Year

Nominations are invited for coaches and young leaders aged 14 to 25 years who have made a significant contribution to sport within the county. The young leader ideally will have completed a Sports Leaders qualification in the last 3 years and used these skills to benefit the local community. Nominations will be considered against the following criteria:

1. Evidence of impact made to their sport(s) e.g. include how long they have been involved; who has benefited & how
2. Evidence of work in a variety of environments e.g. schools and community groups
3. Evidence of commitment to their own coaching development in 2009
4. Key achievements in 2009 e.g. coaching juniors, performance coaching, mentoring and educating other coaches, coaching people with disabilities

Volunteer of the Year

Nominations are invited for volunteers who have shown true dedication, perhaps carrying out essential but not necessarily inspiring work with little thanks or obvious rewards. Nominations will be considered against the following criteria:

1. Evidence of the impact on their club or organisation
2. Evidence of commitment to the club, sport or organisation's development e.g. include how long they have been involved; who has benefited & how
3. Evidence of team working and supporting others to volunteer
4. Key achievements in 2009 e.g. supported ClubMark accreditation, successful fundraising, developed new partnerships

Club of the Year

Nominations are invited for sports clubs that have developed an environment where athletes and volunteers may enjoy and succeed in their sport. Nominations will be considered against the following criteria:

1. Key achievements within the Club in 2009 e.g. sporting achievement, widening access to disadvantaged groups, business links, new sections and ClubMark accreditation
2. Evidence of increased membership and participation in 2009
3. Evidence of successful partnerships within the community (e.g. schools, organisations, businesses)
4. Evidence of a commitment to volunteer recruitment, recognition and training

Sports Project with Impact, Innovation and Partnership

Nominations are invited for projects that have succeeded in bringing positive change to communities, change that will be sustained beyond the lifespan of the project. This award will particularly highlight successful associations between businesses and sport. Nominations will be considered against the following criteria:

1. Evidence of successful and sustainable partnerships with the public, private or community sector
2. Evidence of exciting and original ways to address a need in the local community
3. Evidence of impact on a wide range of local issues including health and fitness, education and learning, community regeneration and cohesion
4. Key achievements

School of the Year

Nominations are invited for primary or secondary schools that have developed sport to bring positive changes within the school community. Nominations will be considered against the following criteria:

1. Evidence of increased participation in school and community sport and of increased participation in intra and inter school competition
3. Evidence of improved attitude, behaviour and attendance in PE and whole school
4. Evidence of successful partnerships with local clubs and community organisations
5. Key achievements e.g. teacher training, sporting success, sports accreditation, motivating disengaged students

Business of the Year

Nominations are invited from businesses who are committed to improving the sport and physical activity participation of their workforce and local community.

1. Evidence of commitment to a physically active workforce e.g. corporate gym deals, promoting activities, supporting talented athletes and entering team challenges
2. Evidence of supporting local community sport e.g. sponsoring or supporting events, clubs or promotion
3. Evidence of supporting workforce to volunteer in community sport
4. Key achievements relating to sport and physical activity

An Unsung Hero?

Nominations are invited for an Unsung Hero that have made a real impact to sport in the county. Nominations will be considered against the following criteria:

1. Evidence of impact on individuals / organisations / communities e.g. Who and how many people have they helped?
2. Evidence of encouraging people to participate in sport e.g. how do they enable others to participate in sport
3. Evidence of commitment e.g. How long have they been involved? How much time do they give on a weekly basis? Do they work alone or as part of a team?
4. What makes them stand out?

Nomination Process

Nominations should be made by completing online application form via the Bucks Sport website www.buckssport.org. Nominations can be made by any person however self nominations will not be considered for individual awards. If you have any questions on how to complete this form, please contact Bucks Sport on **01296 585215**.

The **closing date** for submitting nominations is **Monday 26th October 2009**.