

# OXFORDSHIRE & NORTH BUCKINGHAMSHIRE ASA

President: Mrs Sally-Anne Clavaud

## Minutes of Executive Meeting held at Bicester on Thursday 26<sup>th</sup> March 2009

Present: P.Shaw ( Chair ) , I.Powell , J.Russen , J.Wilford , M.Fuller , T.Field & reps from Abingdon Vale , Aylesbury & District , Oxford , Didcot Barramundi , Kidlington & gosford , Maxwell , Newport Pagnell , Wantage White Horses , 4Shires and Witney Synchro Swimming Clubs. Also present were Eli Karlicka – Cook ( RD ) and Charlotte Smith (Bucks SDO ).

Apologies : S-A Clavaud , E.House , S.Tamone , K.Phillips , K.Greener , I.Brewer , A.Brewer , A.Powell , K.Hoffmann , Bourne End , CMK & Thame.

46.0 Minutes of Executive Meeting held on Tuesday 20<sup>th</sup> January 2009 were approved and signed .

47.0 Matters arising from 46.0

44.0 Development Plan 2009-13 accepted. Proposed: B.Jones Seconded: P.Pitts

48.0 Correspondence:-

1. In addition to providing the superb new Podium Steps used at Aqua Vale for the Counties Chris Hill and Newport Pagnell SC have refused any contribution to the costs of the steps. Thank you.
2. Request from CMK for a donation towards the £3000 shortfall between the Awards for All grant received for the replacement of their Touch pads and Timing System and the total cost. The meeting agreed to contribute £500.
3. Notification of the affiliation of a new club , Thame SC , to the Region and subsequent allocation to ONB. Their intent is to be a 'competitive ' club and therefore we hope to see them at Meets within the sub region in the near future and entering for the County Championships in 2010.

49.0 President's Report:-

In her absence Sally-Anne asked to congratulate all the swimmers who competed so well at the County Championships. She also wished to thank all those behind the scenes without whom the event would not happen.

50.0 Treasurer's Report:-

Ian Powell presented his report which is attached.

51.0 Disciplines

1. Swimming:- Ian Powell presented his report which is attached.
2. Fixtures:- Ian Brewer's report was presented his report which is attached.
3. Synchro:- Mandy Fuller presented her report which is attached.
4. Records:- Peter Shaw presented his report which is attached.
5. Masters:- No report received.
6. Disability:- Liz House's report was presented in her absence and is attached.
7. County Coach: No report received.

52.0 Bucks Development Report

Charlotte Smith presented her report which is attached.

53.0 Regional Director's report incorporating Oxfordshire and ASA Restructuring.

Eli Karlicka-Cook presented her report which is attached.

54.0 County Training Day  
Nothing to Report

55.0 AOB  
None

Meeting closed at 8.15pm

Date of Next Meeting: **Tuesday 19<sup>th</sup> May**

**Date of AGM: Thursday 9<sup>th</sup> July ( at Littlebury Hotel not Bicester Community College )**

# Treasurers Report 26-03-2009

Income and Spending Since Last Meeting

Between 20/01/2009 and 26/03/2009

Subcategory	Total
<b><u>Income Categories</u></b>	
Championships Income	
Admission Entries	£7,277.30
Age Group Entries-Individual	£16,902.00
Age Group Entries-Relays	£1,690.00
Age Groups Coaches Passes	£900.00
Swim Shop	£450.00
<b>Total Championships Income</b>	<b>£27,219.30</b>
Investment Income	
Bank Interest	£7.25
Total Investment Income	£7.25
Sundry (Income)	
Sundry (Income) - Unassigned	£43.00
Total Sundry (Income)	£43.00
Income - Unassigned	£0.00
<b>Total Income Categories</b>	<b>£27,269.55</b>
<b><u>Expense Categories</u></b>	
Active Sports	£1,000.00
Championships	
Catering	£359.36
Computer Software & Equipment	£270.24
Entry Refunds	£2,245.00
Hire Charges - Furniture	£64.94
Hire Charges - Pool	£559.77
Postage	£42.06
Printing/Copying	£1,632.21
Skins Prize Money	£220.00
Stationary	£426.34
Sundry	£132.15
Trophies	£6,791.95
<b>Total Championships</b>	<b>£12,744.02</b>
<b>Total Expense Categories</b>	<b>£13,744.02</b>
Grand Total	<b><u>£13,525.53</u></b>

Net Worth

As of 26/03/2009

Account	Total
Assets	
Bank and Cash Accounts	
Cash - Competition A/C	£54.47
Cash - General A/C	£24.37
	£78.84
Competition Account	£15,370.25
High Interest Business Reserve Account	£31,213.63
Oxon & North Bucks ASA (General A/C)	£509.41
Total Assets	£47,172.13
Net Worth	£47,172.13
Not including Serco estimate =	£8,855.40
Temple Cowley estimate =	£500.00
	<u><b>£37,816.73</b></u>

The above details the income & expenditure since the last meeting and the net worth.

Ian Powell  
Treasurer  
Oxon & North Bucks ASA

## Swimming Secretaries Report 26-3-09

First off I would like to Thank all the people that gave up there time to help out at this year's county championships with out this we would not have been able to stage such a fine event.

As most of you are well aware we did experience a number of issues over the main weekends ranging from equipment failure to a number of software bugs which unfortunately resulted in the cancelation of the Bagcat awards on the Sunday afternoon/evening. All the counties were instructed to update there meet manager software to include the 2009 Bagcat correction factors which was duly done. To cut a long story short Hy Tek had implemented the 2009 Bagcat total scoring events incorrectly but corrected the issue of allowing finals to be scored in the totals. Hy Tek have admitted that they had been including finals in the total scoring up until May 2008 when this error was corrected to only score on the prelims as intended by the ASA. We can only apologise if misleading information had been given in the past whilst using Hy Tek, for that reason we have calculated for this year only the Bagcats awards based on the current age group events but taking the best score from either prelims or Finals. We will be using the ASA policy of using prelims times only, when calculating totals as stated in the Long Term Athlete Development document. I have received a letter from a Parent/Coach voicing concerns regarding Bagcats which I have answered in more detail.

Debrief meeting date will be held at Littlebury Hotel on April 23<sup>rd</sup> at 7pm

It was unfortunate that I had to cancel the Masters Championships due to be held on April the 19<sup>th</sup>. It was agreed that due to short time scales it would not have been possible to get all the information to the masters swimmers in time. We have had some contact with Tim Sandwell from Oxford regarding a suitable alternative date, once we have this we will reschedule the date.

## Draft 2009 Championships Income & Expense

Subcategory	Total
<b><i>Income Categories</i></b>	
Championships Income	
Admission Entries	£7,277.30
Age Group Entries-Individual	£16,902.00
Age Group Entries-Relays	£1,690.00
Age Groups Coaches Passes	£900.00
Photos Commission (08)	£90.00
Swim Shop (09)	£450.00
Sundry (Income) - Unassigned	£43.00
Total Income Categories	£27,352.30
<b><i>Expense Categories</i></b>	
Championships	
Catering	£3,484.36
Computer Software & Equipment	£270.24
Entry Refunds	£2,245.00
Hire Changes Deposit	£0.00
Hire Charges - Dance Studio	£876.48
Hire Charges - Furniture	£527.66
Hire Charges - Pool	£4,399.77
Hire Charges - Pool ( Estimate)	£500.00
Hire Charges - Soft Play area	£751.20
Postage	£42.06
Printing/Copying	£1,632.21
Skins Prize Money	£220.00
Stationary	£426.34
Sundry	£132.15
Trophies	£6,791.95
Total Expense Categories	£22,299.42
Grand Total	<u>£5,052.88</u>

Ian Powell  
Swimming secretary Oxon & North Bucks County ASA.

## Fixtures Secretary Report - 26<sup>th</sup> March 2009

I would like to offer my apologies for not attending tonight's meeting.

The latest regarding our Kingerlee gala for 2009 is that I now have a final list of Counties that will be competing. The Counties that have accepted are:

- Leicestershire
- Warwickshire (defending holders)
- Bedfordshire
- Shropshire

A draft team selection has been made & circulated to the selection committee. I have asked the coaches from CMK, Maxwell, Oxford & Witney to let me know of any changes by Friday 27<sup>th</sup> March. The invitation letters will then be sent to the swimmers this weekend.

Ali Powell has also been sent a copy of the team selection so that t-shirts, badges & pennants can be ordered as required.

Ian Brewer  
ONB Fixtures Secretary

**RECORD CLAIMS****MARCH 26<sup>th</sup> 2009****Short Course**

22/02/09	Junior	M	400 IM	4.32.85	Sam Van De Schootbrugge	COSC	Aylesbury
07/03/09	Open	M	50 Back	26.82	Joe Canlan-Shaw	COSC	Aylesbury *
07/03/09	Open	M	100 Back	56.05	Joe Canlan-Shaw	COSC	Aylesbury *
07/03/09	Open	M	50 Free	22.34	Craig Gibbons	Maxwell	Aylesbury *

\* Superseded by later claim

08/03/09	Open	M	50 Breast	29.91	Chris Aust	Kidlington	Aylesbury
08/03/09	Open	M	4 x 100 Free	3.30.43	Maxwell (Quainton, Brown, Brewer, Gibbons)		Aylesbury
08/03/09	Open	M	4 x 50 Medley	1.45.97	Maxwell (Gibbons, Brown, Slee, Smith)		Aylesbury
08/03/09	Open	M	50 Back	25.02	Craig Gibbons	Maxwell	Aylesbury
15/03/09	Open	M	100 Back	54.85	Craig Gibbons	Maxwell	Aylesbury
15/03/09	Open	M	50 Free	22.29	Craig Gibbons	Maxwell	Aylesbury
15/03/09	Open	M	4 x 50 Free	1.36.35	Maxwell (Gibbons, Smith, Quainton, Brewer)		Aylesbury
22/02/09	Open	F	400 Free	4.17.14	Hannah Askew	Maxwell	Aylesbury
07/03/09	Open	F	50 Fly	28.49	Hannah Askew	Maxwell	Aylesbury
07/03/09	Open	F	200 Free	2.00.35	Hannah Askew	Maxwell	Aylesbury
07/03/09	Open	F	100 Free	55.82	Hannah Askew	Maxwell	Aylesbury
14/03/09	Open	F	50 Free	26.45	Hannah Askew	Maxwell	Aylesbury
15/03/09	Open	F	100 IM	1.06.03	Hannah Askew	Maxwell	Aylesbury

**Long Course**

27/07/07	Open	M	200 Fly	2.08.04	Greg Vinden	CMK	Sheffield *
* Superseded by later claim							
16/03/09	Junior Open	M M	400 Free “	4.04.82 “	Sam Van De Schootbrugge “	COSC “	Sheffield “
16/03/09	Junior Open	M “	200 Fly “	2.07.74 “	Sam Van De Schootbrugge “	COSC “	Sheffield “
17/03/09	Junior	M	200 Free	1.55.00	Sam Van De Schootbrugge	COSC	Sheffield
17/03/09 Sheffield	Junior	M	200 IM	2.07.63	Sam Van De Schootbrugge	COSC	
18/03/09	Junior	M	200 Back	2.07.68	Sam Van De Schootbrugge	COSC	Sheffield
19/03/09	Junior	M	100 Fly	57.48	Sam Van De Schootbrugge	COSC	Sheffield
20/03/09	Junior Open	M M	400 IM “	4.34.54 “	Sam Van De Schootbrugge “	COSC “	Sheffield “

## COUNTY REPORT

**MARCH 2009**

### SYNCHRONISED SWIMMING

Since January the synchro girls have been working on stamina and skills.

Competition season starts again in May when we will travel to Nottingham for a routines competition.

Unfortunately several girls have taken this time to leave the sport, due to exams and other commitments, so we will be fielding a depleted younger squad this year. On the plus side we have had several new promising members in the 12 & under age group join who are very enthusiastic.

We have had three swimmers join the Multiregional Development Squad (London, SE & SW) and so far two of our coaches have attended the training days as well. We also have three swimmers and a coach attending the Synchro camp at Cobham Hall over Easter – the Coach will be starting her Level 2 qualification.

One swimmer successfully attended a skill assessment day in Portsmouth earlier this month and one is attending an assessment day on Saturday in Rugby.

Steve Fuller attended and passed a Referees' training weekend in February –he now has to successfully referee two competitions under a mentor –the South West region have requested to be his mentor during competitions in May & June.

Witney Synchro has been put forward to National Panel by Region for their Swim 21 accreditation at Teaching level.

Witney Synchro have plans this year to introduce synchro to as many pools and schools in the County as possible with taster sessions and possibly some courses for younger swimmers. If your club or pool organisers have any interest in this please let me know and I can pass on details to the organising group.

Mandy Fuller

[mandy@witneysynchro.co.uk](mailto:mandy@witneysynchro.co.uk)

**Item for Information**

***Regional Update***

***PURPOSE OF REPORT***

This is to update the Oxfordshire and North Buckinghamshire (ONB) County ASA Executive Committee on the most significant developments that have taken place since the last meeting.

**PROPOSED ACTION**

The ONB County ASA Management Committee to note the report.

**1. ASA new staffing structure**

The process of appointing 49 County Swimming Coordinators (CSCs) is well underway. There will be 7 CSCs working in the South East Region - one in Oxfordshire and one in Buckinghamshire (in addition to current Aquatic Development Officer - Charlotte Smith). So far, from the internal and external recruitment, Natalie Cunningham (used to be one of the Regional development Officer) has been appointed the Senior CSC.

The Senior CSC will be responsible for managing and mentoring a team of CSCs and they will also act as a County Swimming Co-ordinator within their designated area. They will therefore be involved with promoting the Government's Free Swimming initiative, with initial emphasis on the over 60 age range; ensure the delivery of agreed KPIs. The role will also involve creating successful partnerships e.g. with local authorities, to secure the desired culture change required in and around swimming, to encourage people to swim and to swim more frequently as well as to work with clubs on their development. Until external CSCs are appointed ASA staff will continue covering their current areas of work. If you are not sure who to contact in the meantime please either e-mail the regional office on office@southeastswimming or call on 1628 483 960.

**2. Regional outcomes and targets for 2009-13**

The Regional Management Board has now agreed a series of outcomes and targets for 2009-13 in the areas of Learn to Swim, Health & Lifelong Participation, Athlete Development, Workforce Development, Facilities and Governance, Structures & Partnerships. A list of the outcomes and targets was made available at the meeting. The outcomes and targets are also downloadable from the regional website (or available from the regional office). The regional outcomes and targets link directly to the ASA Strategy 2009-13.

**3. The Harold Fern and Alfred H. Turner Awards 2008**

The Region is seeking nominations for the above awards to put forward to the ASA by 1 May. If anyone wishes to submit a nomination please send it to the regional office by 14 April 2009. These awards are given to the individual or organisation who, through education or institutional achievement, architectural design, writing or the development performance, or by a continuing effort to establish swimming facilities, has made the most outstanding contribution to swimming at national or international level.

**4. Club Development - Swim21 Accreditation**

The recent swim21 National Panel saw the Region exceed its target of 76 clubs, reaching a total of 86 swim21 accreditations, the equal highest in the country. The panel saw 12 new accreditations from across all four disciplines.

- Witney SSC
- Aylesbury & District (Masters)

**Eli Karlicka-Cook (RD)**

**26.03.09**